

## **GPA Claim Process Note**

### **1. The procedure for lodging the claim shall be as under:**

Upon the happening of any event giving rise or likely to give rise to a claim under this Policy :

- (a) The Insured shall give immediate notice or within 24 hours thereof in writing to the Company.
- (b) The Insured shall deliver to the Company, within 14 days of the date on which the event shall have come to his knowledge, a detailed statement in writing as per the claim form and any other material particular, relevant to the making of such claim.
- (c) The Insured shall tender to the Company all reasonable information, assistance and proofs in connection with any claim hereunder.

### **2. Policy Related Terms and Conditions**

- (i) Upon the happening of any event, which may give rise to a claim under this Policy, written notice with full particulars must be given to the Company immediately. In case of death, written notice must be given before internment, cremation and in any case, within one calendar month after the death, unless reasonable cause is shown. In the event of loss of sight or amputation of limbs, written notice thereof must be given within one calendar month after such loss of sight or amputation.
- (ii) Proof satisfactory to the Company shall be furnished of all matters upon which a claim is based. Any medical or other agent of the Company shall be allowed to examine the insured Person(s) on the occasion of any alleged injury or disablement when and so often as the same may reasonably be required on behalf of the Company and in the event of death to make a post-mortem examination of the body of the Insured Person. Such evidence as the Company may from time to time require shall be furnished and a post-mortem examination report, be furnished within a period of thirty days.
- (iii) Position after a claim : In case of death or Permanent Total Disablement (as specified in Basis of Assessment) the Company shall delete the name of the Insured Person in respect of whom such sums shall become payable from the Part I of the schedule without any refund of the premium.

### **3. Claim Documents**

The Insured shall be required to furnish the following for or in support of a claim:

- (a) Duly completed claim form
- (b) Doctor's Report
- (c) Police report, wherever necessary
- (d) Death certificate, wherever necessary/applicable
- (e) Medical Bills, wherever applicable

**Note: For detailed information of your policy kindly refer to the policy copy.**